



## Volunteer Application Information

### How to Apply

Please complete the online application form:

<https://goo.gl/forms/tBvNNaKVVeQKPDpr1> .

The closing date for applications is **Friday 13<sup>th</sup> October 2017**. Applicants will be contacted via email with further information.

If you have any questions please do not hesitate to contact us.

**Email:** [admin@sound-scotland.co.uk](mailto:admin@sound-scotland.co.uk)

**Phone:** 01330 826526

**Address:**

**sound**

c/o Woodend Barn

Banchory

AB31 5QA

### About *soundfestival*

*soundfestival* is an innovative festival of new music. From contemporary classical to electro-acoustic, improvised, experimental and jazz music, the festival brings together a wide range of musical styles in a variety of concerts, workshops, installations and talks across Aberdeen City and Shire.

*soundfestival* encourages audiences to discover new sounds and expect the unexpected. This year the festival runs from **26<sup>th</sup> October -11<sup>th</sup> November**. We recognise the significant role that volunteers can play in helping us run a successful festival.



## Volunteering at **soundfestival**

As a **soundfestival** volunteer you can expect to get a firsthand insight on what it takes to run a festival. The experience is varied and exciting. You will meet new people, work in interesting venues and hear some fascinating music. We encourage people from all backgrounds to join us. The only requirements are to be enthusiastic, reliable and committed to making **soundfestival** even better.

As the festival takes place over many weeks, there is flexibility when it comes to shifts. All volunteers, when they're off duty, can go and see any of the festival events for free, if the event isn't sold out.

Volunteers receive an induction session and relevant training. Support and guidance will be available throughout the volunteering period. We will do everything to ensure your volunteering experience is positive, enriching and enjoyable. As **soundfestival** volunteers your contribution to **soundfestival** is highly valued.

## Roles

### Event Assistant

Looking for event experience? Do you enjoy talking to members of public or would you like to develop that skill?

As Event Assistant your role may involve:

- Being the representative of the Festival for audiences
- Handing out flyers before and after the event
- Checking tickets and handing out programme notes
- Handing out and gathering feedback forms
- Crowd and Queue Management – helping people find their seats, answering queries
- Helping with the set up and take down of the event (may include helping the artist with their instruments, setting up chairs, putting up/taking down banners etc)
- Running errands when required
- Assisting Event Host and Festival Management team where necessary

Requirements:



This role may include some manual handling and lifting. You should also be enthusiastic, open to meeting new people and learning about **sound**.

### **Festival Driver**

Do you enjoy driving and hold a drivers licence and have access to a car?

- Collect & drop off artists, equipment
- Keep in close communication with the Festival Management Team
- Be able to navigate unfamiliar journeys and routes following instructions and/or using sat nav.

Any petrol costs or small expenses will be reimbursed.

Requirements: You need to have a car/van, hold a full, clean driving licence, be reliable and have an effective time-keeping. You may be required to do some heavy lifting. Knowledge of Aberdeen and Aberdeenshire is desired.

### **Festival Photographer/Videographer**

Do you enjoy taking photos and/or making videos? Do you want to expand your portfolio and gain experience?

While being part of the official festival media team your role involves:

- Attending Festival events
- Taking official photos for the Festival and all of its activities including pre-event set up, rehearsals, during the event and afterwards. We have events taking place at different times of the days: morning, lunchtime, evening.

Requirements: You have a proven experience or keen interest in photography/videography. Examples of your work should be available upon request. You are required to have your own equipment.

Please include a link to your portfolio or examples of your work in your application.

### **Extra Volunteering Opportunities**

There are opportunities to volunteer out-with the festival period, especially in the run up to the festival. The tasks include, but are not limited to, helping with mail-outs, distribution of brochures and flyers. If you're interested in getting involved prior the festival, please mention that in your application form.

